

<p>East Island at Glebe Road. NH said he is working on design options but is of the view that it is unlikely that the islands can be configured, as in the high-level design, to enable safe right turn exit from Glebe Road while discouraging a right turn into Glebe Road.</p>	NH
<p>SCC/WPC Legal Agreement. NH said that a SCC lawyer had been assigned to this. NH to chase.</p>	NH
<p>Property owners' agreement. Weller Headleys had proposed a licence to enter each property which would require SCC to be party to it and would be very onerous for WPC. The plan now is to offer each owner/tenant a simple consent form as usually used by SCC. NH to check who needs to sign the form. Is it the leaseholder as well as the freeholder? NH said the consent is required before start of construction, so this is not an urgent matter.</p>	NH
<p>SB has the names of all the owners and tenants from Weller Headleys except the freeholder of the Chemist which SB is obtaining from Headleys. Four properties in total. SB will manage the issue and return of the letters.</p>	SB
<p>SB has identified an additional tenant, R L Crafter at 50A The Green, who occupies the office above B&B Hardware. It is not clear if they have any legal rights over the building forecourt. Headleys were not instructed to investigate this property. NH to check the Land Registry.</p>	NH
<p>Tandridge approval. Common Land approval may be required. SM, KP and SB to meet TDC to agree if it is and if so, who will make the application. WPC to offer to do it so as to expedite the process. KP agreed to attempt to get a supporting letter from our MP. NH to add common land approval as an Issue in the next progress report.</p>	KP NH
<p>TRO's. There is a twelve-week lead time to start advertising. NH agreed to start the process today. It was noted that the focussed consultation should reduce the risk of significant unexpected objections.</p>	NH
<p>4. b) DESIGN ISSUES:</p> <p>The positions of the notice board and cycle rack were discussed. The notice board will be very close to its current position. Two cycle hoops (to accommodate four cycles) would be moved to behind the seat outside Tesco with racks/cycles parallel to the road. NH to investigate cycle stand design options. A second seat was agreed to be positioned outside The Gallery.</p> <p>Ken's Autos. NH to meet soon with Ken's. He is confident about a satisfactory resolution to the boundary infringement.</p> <p>Signage. Nothing new to agree.</p> <p>20mph speed limit. NH said a traffic survey is required to support this proposal. NH to progress this. The proposed limits are a) Limpsfield Road east - just before Farleigh Road junction (Farleigh Rd is already 20mph), b) Westhall Road - between Leas Road and the pedestrian crossing, c) Limpsfield Road west – just past Shelton Avenue. There will be signs on each side of the road at the entry to the speed limit area and road markings. NH advised that there may be a reduction in speed of about 1¹/₂mph when the limit is imposed.</p> <p>West side shop drainage. NH noted that the drainpipes from some of the west side properties discharged directly onto the pavement. He did not support them being diverted into a slot drain as these tend to block. They will just be ignored.</p>	NH NH NH
<p>5. SCC COST REPORT:</p> <p>This had been circulated prior to the meeting. NH said that the SCC costs may be slightly lower than budgeted, but he is not proposing to revise the estimates at this time. He expects that, in about six weeks, he will be able to give an accurate report. He hopes to be under £72k.</p>	

<p>6. WPC EXPENDITURE REPORT:</p> <p>SB reported that WPC had received the agreed 81.9% of expenditure from TDC (CIL grant) and SCC's first invoice for the Design had been paid. This had proved the grant claim process works efficiently.</p> <p>SB said the cost schedule had been updated to show the commuted sum (£16,800) for the ongoing York stone maintenance cost.</p>	
<p>7. RISKS:</p> <p>Risk 1 Construction cost. Further to the discussion earlier in the meeting it was agreed that this probability should be increased.</p> <p>Risk 24 Unforeseen site conditions. As Risk 1 above. Probability to be increased.</p> <p>Risk 26 Theft of material from SCC yard. Needs rewording as York stone will not be stored in the yard.</p> <p>Possible new risks. The current Parish Clerk moves on and change of elected parish councillors following the May election. These were discussed and it was decided it was not appropriate to include them on the risk register.</p>	NH
<p>8. COMMUNICATIONS:</p> <p>The Focussed consultation and WhatsApp messaging were discussed earlier in the meeting. Nothing more to add here.</p> <p>B&B Hardware grey line. SM to talk to B&B about the proposed new blue brick line.</p>	SM
<p>9. COORDINATION WITH ROAD RESURFACING AND FLOOD REMEDIATION:</p> <p>Green resurfacing works. NH said these are planned for the 2024-5 financial year and contrary to previous advice the whole Green will be resurfaced. NH is hoping that the drainage work, the new kerb lines and the buildouts can be completed before the new road surfacing is carried out. NH is in contact with the SCC maintenance and drainage teams to agree a coordinated programme. NH said he hoped that by April he will have a proposed implementation start date. He was reminded to keep clear of November/December.</p> <p>Green flooding. ID had sent NH a video of the flooding from The Green flowing off the east end onto the highway. NH suggested that, in the drainage works, a sustainable drainage system pond (SuDS) could be formed on the Green. The suggestion was noted and NH to advise the SCC drainage team of the idea.</p>	NH
<p>10. AOB</p> <p>Green Memorial lighting. SB is investigating what work is required to repair the memorial lighting. It may involve excavation to repair the power cable and may interface with the GIP works. SB to keep this meeting updated.</p> <p>Meeting with Zena Curry (SCC Area Highways Manager). SM and SB are meeting Zena tomorrow to discuss various Warlingham highways issues identified by WPC. NH will also be present to ensure the impact of and on the Project is considered.</p> <p>Construction compound. NH to talk to the contractor (Ringway) about options. Perhaps the hardstanding and grass areas outside the Village Hall. JP expressed concern about any restriction to the area outside the Village Hall that would adversely affect the use of the Hall. JP to be involved in the discussion.</p>	SB

Next meeting: Wednesday 24th April at the Library at 3pm.