

WARLINGHAM PARISH COUNCIL

c/o Warlingham Community Library, Shelton Avenue
Warlingham, Surrey, CR6 9NF
www.warlingham-pc.gov.uk

Simon Bold, Clerk
tel: 07951 211498
email: clerk@warlingham-pc.gov.uk

Members of Warlingham Parish Council are summonsed to attend the annual meeting of the Council on Wednesday 11 May 2022 at 7:45pm at Warlingham Community Library, Shelton Avenue, Warlingham, CR6 9NF

At 7:30pm, prior to the commencement of the meeting, a period not exceeding 15 minutes will be allowed to enable members of the public to bring matters of interest or concern to the attention of the Parish Council.

AGENDA

1. To elect the Chairman of the Council*

Council members to vote, and the elected Chairman to sign a Declaration of Acceptance of Office (Chairman's version)

2. To elect a Vice-Chairman of the Council (optional)

Council members to vote, and the elected Vice-Chairman to sign a Declaration of Acceptance of Office (Vice-Chairman's version)

3. Apologies for absence

For consideration by Councillors and, if considered appropriate, acceptance.

4. Code of Conduct (declarations of interest by Councillors).

To receive disclosure of any changes to Councillors' Notifications of Disclosable Pecuniary & Other Interests Forms and to receive disclosure by Councillors of any interests arising, under the Code of Conduct, in respect of items on the agenda.

5. Minutes

To approve the minutes of the previous meeting held on 6 April 2022.

6. Standing Orders

To review and, if appropriate, adopt.

7. Delegation & Committees

a) To review arrangements with respect to Committees (including Terms of Reference) and employees

b) To appoint members to existing Committees and to elect, where applicable, a Chairman.

c) To receive a report of the Planning Committee meetings of 12th and 26th of April 2022.

8. Appointments and other responsibilities

a) To appoint members to Working Groups

b) To appoint the Council's representatives to Outside Bodies.

c) To assign specific responsibilities to Councillors and, where applicable, others.

9. Insurance

To approve expenditure in respect of the Council's insurance cover with effect from 1st June 2022.

10. Annual Parish Assembly

To finalise preparations for the Assembly of 13th May.

11. Working Groups

To receive reports from the Library and Tree Working Groups and, if appropriate, to agree expenditure relating to:

a) future architect's fees in respect of Warlingham Community Library Eco Hub proposals

b) replacement blinds for the library.

c) fees relating to an independent assessment of trees around The Green

12. Warlingham Community Library

a) To receive a report of the recent Management Committee meeting and to approve, if

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appropriate, the Memo of Understanding and Licence.

b) To confirm the appointment of Deputy Library Volunteer Coordinator and next steps

c) To confirm the registration of an Expression of Interest made to Your Fund Surrey

13. Emergency/ Resilience Plan

To review and, if appropriate, to adopt the draft Plan.

14. Correspondence, consultations and (public) events

To include news of any consultations and Councillors to agree next steps and, if appropriate, any related expenditure.

15. Finance

a) Councillors to discuss future potential Community Infrastructure Levy (CIL) funded projects.

b) Councillors to review and approve the Council's Community Infrastructure Levy (CIL) Annual Spending Form for 2021/22.

16. Communications

To agree items for the next CR6 magazine and publication on the Council's website and Facebook page.

17. Payments

To authorise the list of payments prepared by the Clerk and to consider any items of future expenditure including the purchase of an additional public access defibrillator (and cabinet) for Warlingham, a replacement laptop for the Clerk and a copy of the Commons Register.

18. Next meeting

To confirm the next meeting of the Council scheduled for 8 June 2022.

19. Sub-section 2 of the Public Bodies (Admissions to Meetings) Act 1960

Any items that, by resolution, require consideration and/or a decision whilst excluding the public.

** The first item on the agenda to be chaired by the current Chairman of the Council (in accordance with Council Standing Order 5h and the Local Government Act 1972 ss 15.4)*

MEMBERS OF THE PUBLIC AND PRESS ARE INVITED TO ATTEND

PLEASE CONTACT THE CLERK BEFOREHAND FOR DETAILS